

FRIENDS SELECT

FRIENDS SELECT SCHOOL
17th & Benjamin Franklin Parkway
Philadelphia, Pennsylvania 19103-1284
215-561-5900 phone
215-864-2979 fax
www.friends-select.org

August 24, 2011

Dear Parents,

The Dining Hall has a debit “check-out” system for students in grades five through twelve. This optional system enables advance payment for meals and/or á la carte food items (milk, juice drinks, snacks, etc). Alternatively, students may pay cash on a daily basis.

The debit system uses the student PIN incorporated in the bar code on each student I.D. card. To check out at the cashier station, the student places the bar code side of his or her student I.D. card to a reader attached to the computer at the checkout station. (Student I.D. photos are taken on student registration day and cards are available the first day of school.) **All students purchasing food in the cafeteria will need to present their student I.D. at checkout at all times whether they have money on account or are paying cash.** The number on the bar code will remain the same throughout your child’s enrollment at Friends Select School.

For your convenience -- and to help make our dining hall operation more efficient -- we highly recommend that you consider participating in the debit system. To prevent fraudulent use of student I.D. cards, students’ photos will appear on the checkout screen for the cashier to view each time students access their accounts.

A cash debit account is created by making payment of a certain dollar amount (\$10.00; \$20.00, etc) to the business office. Advance payments may be made by making direct payments to the business office using the enclosed envelope. These funds are deposited into your son or daughter’s debit account and available to your child when purchasing items in the dining hall. There are no limitations as to what may be purchased or how many purchases can be made. The account balance simply decreases as purchases take place. When the student’s account reduces to \$10.00, the dining hall cashier will give the student a pre-printed envelope which the student will take home as a reminder that it is time to replenish the account.

Student or parents may drop off or mail funds to the business office. Payments received in the business office before 9 a.m. will be placed on the student account and be available that same day. **Please note that the dining hall staff will not accept cash or checks to place in the account.** Money will only be deducted when the student uses his or her account. There is no limit on the amount of money that can be deposited into a debit account

Enclosed with this mailing is a pre-printed envelope. **Your child may bring this envelope to registration and turn it in at the time that his or her grade is scheduled to register.** Please make checks payable to: Friends Select School. If you are paying for more than one student with one payment, please designate how much money is to be placed in each student’s account. If you do not specify, the deposit amount will be divided equally between the student accounts.

We hope that you will take advantage of this convenient option for purchases in the dining hall. If you have any questions, please contact the business office at 215-561-5900, ext. 110.

Sincerely,



Michael J. Noonan
Business Manager