

FRIENDS SELECT

FRIENDS SELECT SCHOOL
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January 2018

Dear Parents,

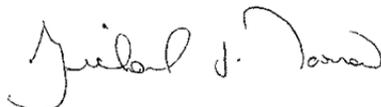
Enrollment to Friends Select School is for the entire academic year. **As per terms of the Enrollment Agreement, parents are liable for tuition unless a written notice of withdrawal is made prior to June 1, 2018.** After this date, no refunds or adjustments for any reason will be made if your child separates from the school during the academic year. This policy is necessary since Friends Select School contracts with its faculty and academic services for the entire academic year. It is essential that the anticipated annual tuition be realized in order to insure continued excellence in our service.

Due to this policy, we are making available to parents a program which allows you to insure your annual fees in the event of an absence, withdrawal, or dismissal. The Plan provides for the refund of annual tuition and other insured fees in the event of an absence or withdrawal for medical reasons, dismissal from school, or a complete withdrawal for most other personal reasons. The details of the coverage are described in the enclosed "Tuition Refund Plan" brochure. Please review carefully and note how the coverage applies. The Plan benefits will provide you with substantial assistance in meeting your financial obligation to the school in the event of a separation from the school during the academic year. Please note that the Tuition Refund Plan becomes effective on August 1st in the event of the student's inability to attend school due to a covered medical reason. For non-medical coverage for voluntary withdrawals and dismissals **does not become effective until the student has attended fourteen consecutive calendar days** (including weekends) commencing with the student's first class day of attendance in the academic year.

All parents MUST indicate on the enclosed "Enrollment Agreement" if you want coverage under the "Tuition Refund Plan." If you choose the insurance, the cost for the 2018-2019 academic year is 2.2% of the total tuition. If you wish to have additional fees insured, please contact the Business Office. Please do not send any money at this time, as you will be invoiced on your tuition bill.

We strongly recommend that you participate in the "Tuition Refund Plan." This past year, several of our families had need for such coverage. If you have any questions concerning this plan, please contact me.

Sincerely,



Michael J. Noonan
Director of Finance